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Ricci Spriggs, Owner/Instructor

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# Dance Atlantic

## Parent/Student Handbook

Dance Atlantic prides itself in a progressive curriculum. We provide a quality education by a certified teaching staff that is both fun and inspiring to our students. We strive to ensure proper technique and encourage creative movement and innovative choreography. Our goal is to inspire our dancers to strive for their best and instill a love and appreciation for the performing arts.

## General Information & Policies

- Dance Atlantic cannot assume responsibility for loss of personal property. Dance bags and purses are permitted in the studio during class.
- We follow the Atlantic School District's closings for inclement weather. If questionable, please listen to KS95.7, KJAN, KSOM, or call. Text alerts and Facebook posts will also be made regarding closings.
- We do not close for school conferences or teacher in-services

## Tuition

- Tuition is not based on a single class but by the month. It covers the academic school year, September through May and ½ of June.
- Monthly tuition does not change regardless of Holiday breaks, snow days, etc.
- Payments are due the 1st of the month. A late fee of \$10.00 will be assessed to any account received after the 10<sup>th</sup>
- No refunds will be made for students who miss class or do not complete classes
- Students with outstanding accounts 30 days delinquent will not be permitted to class
- All students will have a non-refundable \$50.00 registration fee at time of registration.
- No student will be allowed to perform in the Spring Performance if tuition is delinquent, or costume balance has not been paid.

## Registration

- Registration fee is \$50 per student and is **NON REFUNDABLE**
- Registration is open thru November 30th.
- Registration can be done in person at the studio location or online at:  
<https://dancestudio-pro.com/online/danceatlantic>

## Costumes

Each year, your child will be required to purchase a costume or costumes for the annual recital. The amount varies from year to year, but an estimated cost based on past year's costs is listed below. **\*Costs do not reflect tights, recital t-shirts.**

Kinderdance I/II/III	\$57.00
Intro to Youth I	\$55.00 ballet \$65.00 tap/tumbling
Youth I	\$55.00 ballet \$75.00 tap/tumbling or tap/jazz
Youth II/III	\$58.00 ballet \$65.00 tap/jazz
Junior I/II	\$62.00 ballet \$65.00 tap \$65.00 jazz
Senior I/II	\$70.00 ballet \$68.00 tap \$70.00 jazz
Hip Hop	\$68.00

## Shoe Prices

*\*Shoes must be purchased from Dance Atlantic*

Capezio Daisy Ballet (pink)- \$25.00 *\*required for Kinderdance/ Intro to Youth/ Youth I ballet classes*

Capezio Pedini Lyrical Shoe (suntan)- \$45.00 *\*required for Youth II and up ballet classes*

Capezio Youth Jr. Tyette Patent Leather Tap (black)- \$30.00 *\*required for Kinderdance/ Intro to Youth/ Youth I tap classes*

Capezio Fluid Jazz Tap (black)- \$50.00 *\*required for Youth II and up tap classes*

Capezio Riff Slip On Tap Shoes (black)- \$48.00 *\*required for boys tap classes*

Capezio E-Series Jazz Slip On (tan)- \$45.00 *\*required for all jazz classes*

## **Code Of Conduct**

- Our instructors are expected to treat each child with respect. Students are expected to treat the instructors as they do their school teachers and parents.
- If any staff members have an issue with a student's behavior that cannot be resolved between the student and the affected staff member, a parent or responsible party will be contacted in effort to resolve the issue. If an issue cannot be resolved, the student or staff member may be dismissed.
- Examples of Unacceptable behavior includes, but is not limited to, the following:
  - Disrespect to staff member, teacher, parent or student
  - Bodily harm
  - Damage to property
  - Cursing
  - Inappropriate social media behaviors/postings
  - Substance abuse
  - Stealing/theft

## **Theft/Lost Items**

- Dance Atlantic does not assume responsibility for loss of personal property.
- All items left at the studio will be kept for 60 days in the lost & found. After that time, items will be donated to the Salvation Army.

## **Cell Phone Use**

- Cell phone usage is prohibited during class times. Any student who abuses this policy will have their phone taken by the teaching staff until the end of class.

## **Communication**

- Questions can be directed to all staff members via email or phone calls. Staff emails are listed on the parent portal or you may email Ricci directly at [ricci@danceatlantic.com](mailto:ricci@danceatlantic.com)
- Atlantic landline 712-243-5072 Oakland landline 712-482-6695
- Instructors are not required to return call or emails until after their classes have finished for the day. Correspondence will be done at the staff member's earliest convenience.

## **Handbook Contract Acceptance**

I understand the terms, conditions, and fees outlined in the Dance Atlantic Handbook. Whomever signs this contract is responsible for all expenses during the current dance season, regardless of marital status changes, divorce decrees, etc. If the responsible party is delinquent on their account for over 60 days, it will be turned over to my attorney for collections. Court costs and attorney fees will then be added to the responsible party's account. I understand students participating in classes at Dance Atlantic are subject to rigorous activity and exercise, and students may encounter physical contact with instructors or other staff, and possibly other students. Due to the nature of these activities, injuries may occur. I hereby release Dance Atlantic and all its instructors and staff of any liability due an injury obtained from participation in any classes or events held at Dance Atlantic. I am fully aware of the personal medical conditions of the student and hereby certify that he/she is physically capable to participate in the classes or events for which they are registered for or attending.

**\*\*\*I have read and understand all of the above contract and the hold harmless agreement.**

\_\_\_\_\_  
Signature of parent/guardian (RESPONSIBLE PARTY)

\_\_\_\_\_  
Date

\*\*\*By registering for classes online, when clicking "I Accept" verifies you have read and agree to all terms, fees and conditions laid out in Dance Atlantic's Handbook. Hard copies are available upon request in the studio office.